

ENDERBY FARMERS MARKET

VENDOR APPLICATION FORM

Please fill out and return to enderbyfarmersmarket@gmail.com

Name _____

Business Name _____

Mailing Address _____

City _____ Postal Code _____

Cell # _____ Home # _____

Email _____ Facebook _____

Instagram _____ Website _____

Do we have your permission to give your contact information to
customers if they request it: Yes _____ No _____

When would you like to start _____

What is your product: Food _____ Crafts _____

Please give us a short description of your product: _____

(If you do not have social media please provide photo's)

By signing below, you agree that you have read the rules for the
ENDERBY FARMERS MARKET and that failure to comply may lead to
exclusion from the market

Signed _____ Date _____

DATE RECEIVED _____ APPROVED YES _____ NO _____

ENDERBY FARMERS MARKET 2021 Vendor Information & Rules



PLEASE FILL OUT THE ATTACHED FORM. ALL APPLICATIONS WILL BE CONSIDERED BY OUR MARKET JURY. WE WILL INFORM YOU IF YOU ARE ACCEPTED. PLEASE DO NOT INCLUDE A PAYMENT UNTIL YOU HAVE BEEN ACCEPTED.

Summer Market is every Friday from May 7 to October 22 for a total of 25 markets.

The summer market features locally grown produce, fruit, vegetables, eggs, honey, home baking, food, coffee, handmade arts and crafts and other quality products to complement the market selection. **No resale items allowed!**

Season Vendors are guaranteed their same spot each week. They also save money on the vendor fees as they pay the season up front.

Day Vendors are on a wait list for each market and are notified by email if a spot is available. They are given spots based on availability and will not necessarily be in the same spot each time they attend.

Fees:

Vendor fees are for one 10x10 spot. Every vendor must purchase an Annual Membership to become a member of the Enderby Open Air Market. Our year runs from March-March, with the annual membership fee of \$10.00 payable at the first market attended.

We have two payment options for our season vendors:

Option 1. Season Vendor - Pay in full by May 7 - \$300 (includes \$10 membership fee comes to \$12 per market)

Option 2. Pay in two payments:

First payment, May 7 - \$ 187.50 , second payment July 2 - \$187.50 (includes \$10 membership fee comes to \$15 per market)

Day vendors: \$20.00 per market plus \$10.00 membership fee to be collected at the market by the market manager.

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Market rules and information:

Hours: The market runs every Friday, 10:00am - 1:00pm, May 7 to October 22 for a total of 25 market days.

PLASTIC BAGS In order to reduce our carbon footprint vendors are encouraged to use paper bags, or sell/give away reusable bags for customers. Please do not use plastic shopping bags at our market!

Set up time 7:30 - 9:30 am

Closing time 1:00pm, no packing up early

Clean up: everyone is expected to leave their stall clean at packing up time. Garbage bins supplied by SplatSin Centre or the market are for customer use only! **Vendors are responsible to take their own garbage and recycling home.**

Parking: Most of our spaces at the summer market are big enough to accommodate a small/medium vehicle (car, van, smaller truck). If your vehicle fits in your space you may keep it there. Larger/longer vehicles will have to be parked in the designated parking area.

Some of the spaces are “no vehicle” spaces, if you are assigned one of these spots you can drive in, unload, and then park vehicle in parking lot. At end of market you may drive in after 1pm to pack up.

Vendor Equipment: Vendors are responsible for their own protection from the elements and for all materials and equipment required for their booths such as a tent and table.

! All vendors are required to use weights to secure their tents ! (20 lbs. per tent post works best). 4 liter jugs filled with water is acceptable.

Prepared Food Sellers:

Vendors selling prepared food items are asked to attach a copy of their Food Safe Certificate and must display a copy of the Certificate on their table.

All food products must be made in accordance with Interior Health Regulations and Rules. Proof of compliance with these regulations must be supplied by the vendor to the market manager with the application.

Additional Products: If you want to bring additional products that were not included on your vendor application, please ask the market manager for permission.

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Attendance:

Season Vendors: If you commit to attend the full season you will have your permanent vendor spot. Please inform the market manager by noon on Wednesday by email enderbyfarmersmarket@gmail.com if you cannot attend a market. This ensures that we can provide the space to a day vendor on our waiting list.

Day Vendors: will be assigned a space by our market manager, as seen fit. Each week you will receive an email letting you know if you have a space, please email back to confirm that you will attend. If you do not confirm your space will not be held for you. If for any reason you are not able to attend, please inform the market manager by email enderbyfarmersmarket@gmail.com

The Enderby Farmers Market reserves the right to assign final vendor locations for all vendors.

We are a Positive Attitude market! Please treat all other vendors, board members, volunteers and customers with respect and kindness.

There are no refunds on any fees paid.

The market jury committee reserves the right to accept or refuse vendor applications.